

Introduction

Safety is not only the responsibility of health and safety professionals but also an essential aspect of every management role. Whether in an office or a construction site, managers carry equal responsibility for the well-being of their teams. Adherence to legal requirements and company safety policies is universal across all industries.

The IOSH Managing Safely training course does not aim to transform participants into full-time safety specialists. Instead, it develops a clear understanding of the importance of workplace safety and introduces practical methods to manage it effectively. Managers are ultimately responsible for maintaining safe environments, protecting their teams from accidents, and reducing risks to health.

Through this course, managers will learn how to examine their departmental safety systems, introduce safeguards, and implement necessary improvements to maintain workplace safety standards.

Target Audience

This course is designed for:

- Health, safety, and environmental personnel
- Office managers
- Production managers
- Maintenance engineers
- Team leaders
- Supervisors

Course Objectives

By the end of the IOSH Managing Safely course, participants will be able to:

- Apply workplace precautionary measures in order of priority.
- Collect and utilize information to record workplace incidents accurately.
- Prepare and apply active monitoring checklists.
- Understand the main components of a recognized safety management system.
- Introduce environmentally responsible systems and practices.
- Assess, evaluate, and control risks effectively.
- Understand legal and organizational responsibilities.
- Investigate incidents and accidents systematically.
- Monitor and measure safety performance.
- Incorporate environmental protection into workplace practices.

Competencies to Be Developed

By the end of the course, participants will demonstrate competence in:

- Understanding the legal foundation of workplace safety.
- Applying and maintaining safety management systems.
- Using both proactive (active) and reactive monitoring methods.
- Conducting risk assessments and implementing risk control measures.
- Developing awareness of environmental responsibilities.

Course Content

Unit 1: Introduction and Assessing Risks

- Introduction to managing safety
- The importance of managing workplace safety
- Roles and responsibilities of managers
- The process of risk assessment
- Practical application of risk assessments

Unit 2: Controlling Risks and Understanding Responsibilities

- Methods to reduce risks
- The hierarchy of risk control
- Responsibilities of managers in ensuring safety
- The role of civil and criminal law in workplace safety
- Safety management systems

Unit 3: Identifying Hazards

- Common hazards across different workplaces
- Techniques to identify hazards
- Practical hazard identification exercises
- Physical hazards
- Chemical hazards

Unit 4: Investigating Incidents and Accidents

- Importance of investigating incidents

- How and why accidents occur
- Consequences of incidents
- Investigation procedures and techniques
- Incident and accident reporting

Unit 5: Measuring Performance and Environmental Protection

- Proactive and reactive safety monitoring
- Safety audits and their significance
- Course review and preparation for assessment
- Final assessment

Understanding IOSH Managing Safely

The IOSH Managing Safely course is a fundamental safety management program designed to provide managers and supervisors with the knowledge and practical skills needed to manage workplace safety. On successful completion, participants are awarded the IOSH Managing Safely certificate, which signifies their ability to uphold safety responsibilities and maintain a safer working environment.

Benefits of IOSH Managing Safely

Completing this course provides participants with a strong foundation in workplace safety, enabling them to:

- Recognize and respond effectively to hazards and incidents.
- Improve and promote a positive safety culture in their organizations.
- Meet legal responsibilities with confidence.
- Make decisions that prioritize safety.
- Understand the role of environmental protection alongside workplace safety initiatives.

The IOSH Managing Safely training program delivers a thorough understanding of workplace safety and provides participants with an internationally recognized certificate that strengthens their professional standing.